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| Functional Specification – Report |

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| **1. Project:** | |
| **2. FS Name: Order Entry Check List** | |
| **3. Reference: NA** | **4. Business Process:** Sales & Distribution |
| **5. SAP Module:** SD | **6. Business Sub Process:** Report |
| **7. Author:** | **8. Reviewed By:** |
| **9. Status:** <Created/  Reviewed/Approved> | **10. Status Date:** |
| **11. Priority:** <High/ Medium /Low> | **13. Process Owner :** |
| **12. Version No: 1.0** |  |

13. Document Revision History:

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| --- | --- | --- | --- | --- |
| **Rev. No.** | **Change Request No.** | **Affected Pages** | Description of Change | **Date of Revision** |
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14. Definition:

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| **Migration Title:** | Order Entry Check List |
| **Associated Business Event:** |  |
| **Application:** | Sales and Distribution |
| **Comments:** | This report will be used as a communication between Sales and Planning teams. Any new order or changed order for item, quantity and schedule will appear in this report. |

15. Purpose:

The purpose of this is to have the Order Entry Check List.

16. Assumptions:

It is assumed that the new sales order and changes to an existing sales order are created/ saved in the system.

17. Periodicity:

Whenever user want to view the report based on the period specified in the selection parameter.

18. Process Flow Diagram:

Customer Purchase Order 🡪 Sales Order. The report is intended to provide information regarding new sales order or revised sales orders.

19. Processing Logic:

The Heading of report should be “Order Entry Check List” with the period (Dates) entered by the user in selection parameter.

1. Only following sales order types (VBAK-AUART) need to be considered in this report:
   1. OR – Standard Sales Order
2. The output screen of the report is as per the attached worksheet:



1. Unit price – Match sales order number with VBAK-VBELN and retrieve VBAK-KNUMV and go to KONV and retrieve KONV-KBETR and KONV-KPEIN where KONV-KSCHL = PR00

Unit price = KONV-KBETR / KONV-KPEIN (keep provision for 4 decimals)

20. Selection Screen:

Note: Enter the selection criteria.

| Sr. No. | Field Name | Field Type | Field Length | Mandatory | Validations/Comments | Field Mappings |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Sales organisation |  |  | Y |  |  |
| 2 | Customer |  |  |  |  |  |
| 3 | Order Type |  |  |  | DEFAULT : OR |  |
| 4 | Period (From and To date) |  |  | Y |  |  |

**21. Sign-Off**

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| Signed-Off By: |
| Sign-Off Date: |